

# Burman Infant School



## Remote Education Provision: Information for Parents

January 2021



## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency for our Parents / Carers about what to expect from remote education at Burman, where national or local restrictions require entire cohorts (or bubbles) to remain at home.

### **The remote curriculum: what is taught to pupils at home**

A child's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Remote education provision will be made available through an overview of lessons / activities that will be uploaded onto your child's Microsoft Teams account within the first day or two of being sent home. This will include activities that your child is currently working on, such as reading books or learning words or spellings.

### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in School wherever possible and appropriate. However, some adaptations are made in consideration of the age of your child and based on resources that you may / may not have available in your family home. For example, in Nursery and Reception we will aim to adapt activities intended to support children's learning through play, to take account of resource availability and in other year groups, we will provide activities that do not require access to a printer (based on Parent / Carer survey feedback). This is not to say that printable activities won't be provided, but only those that could be translated to paper (by hand) in the absence of a printer in the household.
- Themes in Nursery / Reception and topic areas in Key Stage One will remain the same for both face-to-face and remote learning provision.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take children broadly the following number of hours each day:

Early Year Foundation Stage	3 hours (but this is intended to be delivered as short bursts of learning throughout the day).
Key Stage 1	3 hours (activities are also designed to be extended where appropriate for an individual and additional 'challenge' tasks are provided).

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

- Each child has been set up with a Microsoft Teams account so that all teaching / learning resources are easily accessible and are in one place.
- Oak National Academy, Phonicsplay, BBC Bitesize and Oxford Owl are also used in the lessons / activities.

### **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some of our children may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Burman will provide printed copies of the resources for each year group, for families who are unable to access Microsoft Teams. These can be requested and collected (on a Friday for the following week) via the School Office.
- For children who do not have online access, they can submit their work to their Teachers via our School Office if desired (however this is not mandatory).
- Burman is keeping a register of families who do not have access to a device to deliver their remote learning materials. The Headteacher will use the DfE *Get Help with Technology* programme as soon as the invite to join the programme is received.
- Families that require data uplifts are invited to contact our School Office.

### **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

(See below)

## **Nursery**

- A weekly activity plan is uploaded on a Monday morning. The plan is clearly divided into the six areas of learning and includes a range of activities, which can be carried out in a variety of ways, in both the indoor and outdoor environment.
- To support the activities, resources and attachments are also uploaded.
- On the weekly activity plan, activities that 'should' be completed along with those that 'could' be carried out are indicated, to support Parents / Carers in their own family circumstances.
- 5 story videos are also uploaded on a Monday. The stories are read by all Nursery Staff and are then available to download daily.
- Live 'Show and Tell' sessions happen each week (with smaller groups) and invites to these meetings will appear in the calendar section of Microsoft Teams. This gives the children an opportunity to see their friends, to share their work / achievements / latest news and to interact with members of the Nursery Staff.
- Daily, Parents / Carers (and children) can communicate with Staff via Microsoft Teams or through the School Office (email or telephone). This includes messages and the sharing of pictures and videos of their work and activities.
- Age appropriate feedback is given to the Children via Teams.

## **Reception**

- A weekly activity document is uploaded on a Monday morning. This gives an overview of the week's learning, organised into days.
- All the resources for these activities are also uploaded on a Monday. This will always include e-books and copies of the Reception Common Words, as well as any other supporting documents, PowerPoints, videos and hyperlinks.
- Phonic teaching videos are uploaded daily, along with any relevant resources to support the learning of phonics.
- Story videos are uploaded daily, read by a range of Reception Staff.
- Live 'Show and Tell' sessions happen on a Friday and invites to these meetings will appear in the calendar section of Microsoft Teams. This gives the children an opportunity to see their friends, to share their work / achievements / latest news and to interact with a members of the Reception Staff.
- Daily, Parents / Carers (and children) can communicate with Staff via Microsoft Teams or through the School Office (email or telephone). This includes messages and the sharing of pictures and videos of their work and activities.
- Age appropriate feedback is given to the Children via Teams.

## Year 1

- A timetable for the week is uploaded on a Monday morning. The timetable contains a link to a daily Maths and English lesson on Oak National Academy and a third lesson/activity. The third lesson is either Science or a foundation subject and is kept as practical as possible. Instructions are given to support Parents / Carers in carrying out the activity with their child. To support the activities, resources and attachments are also uploaded.
- A pre-recorded Phonics lesson is uploaded every day (recorded by the child's Class Teacher or Teacher from their year group). There are also daily links to phonics games that correspond with the phonics lessons and a weekly link to a phonics comic that corresponds with the teaching.
- Story videos are uploaded daily, read by a range of Year 1 Staff.
- Live 'Show and Tell' sessions happen each week (in groups) and invites to these meetings will appear in the calendar section of Microsoft Teams. This gives the children an opportunity to see their friends, to share their work / achievements / latest news and to interact with members of the Year 1 Staff.
- Daily, Parents / Carers (and children) can communicate with Staff via Microsoft Teams or through the School Office (email or telephone). This includes messages and the sharing of pictures and videos of their work and activities.
- Age appropriate feedback is given to the Children via Teams.

## Year 2

- A timetable for the week is uploaded on a Monday morning. The timetable contains a daily Maths and English lesson and a third lesson, either Science or a foundation subject.
- Daily Maths lessons are linked to Oak National Academy. Further Maths challenges are also provided and include some PowerPoint presentations (with Teacher voiceover) to explain / model ways to work through. Daily English lessons are led by a PowerPoint presentation or Word document / PDF which provide both an introduction and a range of work activities.
- Phonics teaching and learning is differentiated into two groups and the teaching is delivered through PowerPoint presentations which also include activities.
- Story videos are uploaded daily, read by a range of Year 2 Staff.
- Live 'Show and Tell' sessions happen each week (in groups) and invites to these meetings will appear in the calendar section of Microsoft Teams. This gives the children an opportunity to see their friends, to share their work / achievements / latest news and to interact with a members of the Year 2 Staff.
- Daily, Parents / Carers (and children) can communicate with Staff via Microsoft Teams or through the School Office (email or telephone). This includes messages and the sharing of pictures and videos of their work and activities.
- Age appropriate feedback is given to the Children via Teams.

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We recognise that our young children will need support in accessing the technology for remote learning and ask that they are supported by Parents / Carers to engage with the learning overviews / timetables and resources uploaded by Teachers. They can be used by Parents / Carers to best plan the remote learning, according to individual home and family circumstances.
- We understand that many Parents / Carers are working from home whilst also trying to support their child's learning. We have planned our approach to take account of this (being flexible) and to acknowledge possible compromises in device access where there may be other siblings in the household.
- It is helpful to set routines to support your child's education, considering when in the day your child learns best and to include healthy learning breaks also.
- Parents / Carers should notify our School Office if their child is unwell or unable to complete their work for any reason.
- Parents / Carers are encouraged to seek help from School if they need it.
- Parents / Carers and Children must abide by the *Burman Acceptable Use* agreement.

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will monitor the engagement of all children with their remote education, on a daily basis. Engagement will be measured through communication / activity (messages, photographs, videos) within Teams, participation in 'live' sessions and through other forms of communication with School i.e. telephone calls / emails.
- Where the level of engagement is of a concern, the Class Teacher will telephone Parents / Carers (in the first instance) and feed back to the Headteacher.
- Teachers will support families through telephone calls, by discussing how School can best support their child's remote learning and how adaptations can be made.

### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Children will receive informal feedback on their work (shared through messages, photographs and videos) via replies to posts in Microsoft Teams. This will be the same day (within School hours) or at least by the next school day.
- The children are invited to bring original copies of their work back to School when they return.
- Children will be assessed on their return to School and Staff will identify areas to revise / re-visit and next steps.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We acknowledge the difficulties this may place on families, and we will work with Parents / Carers to support their children in the following ways:

- Given the age of our Children, a large majority of the activities will require adult support. However, the lessons / activities are planned carefully to ensure they are age appropriate and easily adaptable, to make less or more challenging for different children's needs. Videos can all be paused easily or watched / replayed multiple times to reinforce learning points and understanding. Children also have access to games played during recorded videos so that they can go back and play at their own pace and repeat if needed.
- Teachers will support families through telephone calls, by discussing how School can best support their child's remote learning and how adaptations can be made.

## **Remote education for self-isolating pupils**

Where individual children need to self-isolate but the majority of their 'bubble' remains in School, how remote education is provided will likely differ from the approach for a whole bubble / full closure (see *Burman Remote Learning Policy*). This is due to the challenges of teaching children both at home and in School at the same time.

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**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

- In the event of children waiting for results of a test taken by a household member or indeed awaiting the results of a test that they have had to take, a Teacher / Class message will be sent as part of a learning memo with suggested activities / tasks, currently being undertaken by the rest of the Class (hybrid provision). This will be emailed directly to the Parent / Carer by the following day of notification.
- In the event of individual set periods of isolation, the weekly learning format (designed and planned by each Year Group) will be provided with daily lessons and resources. This will be emailed directly to the Parent / Carer by the following day of notification.
- In the event of partial or full closure, the weekly learning format will be provided through the Child's Microsoft Teams account.