Burman Infant School

Parent and Family Conduct Policy 2026

1. Purpose

At Burman Infant School, we value positive relationships between children, families, staff, Governors and the wider school community. We believe that working together in a spirit of mutual respect helps to create a safe, happy and successful learning environment for our children. We believe that all staff, children, parents and families are entitled to a safe, respectful and inclusive environment, and that parents are as responsible for creating this environment as school staff and children.

2. Scope

This policy applies to all parents, carers, family members, visitors and anyone acting on behalf of a child attending the school.

It applies to conduct:

- On school premises
- During school activities and events
- During educational visits
- On social media where comments relate to the school, its staff, children or families
- In written correspondence, emails, telephone conversation and online communications

This policy outlines the standards of behaviour expected of parents, carers, family members and visitors when interacting with the community.

At Burman Infant School, we believe it is important to:

- Work in partnership with parents and families to support every child's learning
- Create a safe, respectful and inclusive environment for children, staff, families and our community
- Model appropriate behaviour for our children at all times
- Protect the safety and wellbeing of our children at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the SMBC Code of Employee Conduct) and children (through our Burman Positive Attitudes, Values and Behaviour policy).

This Parent and Family Conduct Policy aims to help the school work together with parents and families by setting guidelines on appropriate behaviour.

We use the term 'parents and families' to refer to:

- Anyone with parental responsibility for a child
- Anyone caring for a child (such as foster carers, grandparents, family members or child-minders)

3. Our expectations of parents and families

We ask all members of our school community to:

- Respect the ethos, vision and values of our school
- Respect the privacy and confidentiality of children, families and staff
- Work collaboratively together with staff in the best interests of our children

- Treat all members of the school community with courtesy respect – setting a good example with language and behaviour to our children and each other
- Seek a peaceful solution to all issues
- Model positive behaviour for children
- Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Raise concerns through the appropriate school procedures
- Approach the right member of school staff to help resolve any issues of concern
- Follow school procedures for safeguarding and health and safety

4. Behaviour that will not be tolerated

- Disrupting, or threatening to disrupt, school operations (including events on the school grounds)
- Swearing, or using offensive language
- Displaying a temper or shouting at members of staff, children, other parents or family members
- Threatening another member of the school community
- Vexatious or malicious accusations about another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- Use of physical punishment against your child – please bring any safeguarding concerns to the attention of a Designated Safeguarding Leader in school
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Any threatening behaviour (including verbally or in writing) towards another child or adult
- Any intimidating behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to the attention of member of staff
- Smoking, vaping or drinking alcohol on the school premises
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs).

5. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Provide a verbal notification/warning to the parent or family member
- Send a warning letter to the parent or family member
- Invite the parent into school to meet with a senior member of staff or the Headteacher
- Contact the appropriate authorities (in cases of criminal behaviour)
- Seek advice from local authority legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent or family member from the school site

The school will always respond to an incident in a proportionate way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher.

The Headteacher will consult the Chair of Governors before banning a parent or family member from the school site.

6. Safeguarding

Safety and well-being is the school's highest priority any behaviour that places children, staff or visitors at risk will be addressed immediately and may result in involvement of external agencies.

7. Raising Concern

Concerns should be addressed through:

1. The Class Teacher, where appropriate
2. A member of the Senior Leadership Team
3. The Headteacher
4. The school's complaints procedure

We ask that concerns are not discussed in front of children wherever possible.

8. Partnership Statement

We are proud of the strong relationships we have with our families and appreciate the support, kindness and respect shown by the vast majority of our parents and carers. By working together, we can ensure that every child experiencing a safe, nurturing and successful school environment.

9. Policy Review

We will review the Parent and Family Conduct Policy every two years, or more frequently if necessary to ensure its effectiveness and compliance with current legislation and best practices.

Policy Adopted by Board of Governors

Signed ……M Allen……Chair of Governors

Date: June 2026

Policy to be next reviewed